

- Website Support (Tanner Clark)
  - RUNsync – 1551 Subscribers
    - ONGOING PROJECT: Add some intelligence to the message so it will know whether or not to use a link in the text message. Expand character limit from 130 to 139.
    - ONGOING PROJECT: Weekly automated test. This will email a report to RUNsync admins detailing the results of the test. This test will be not be notifying subscribers.
      - The test will analyze the list of phone numbers and make sure they are valid. If not it will attempt to fix the phone number and then include that user's information in the test summary email. **(COMPLETED)**
      - Send test push to Apple for confirmation and validate connection – We are doing this monthly but it is not automated.
      - Send test push to Droid for confirmation and validate connection – We are doing this monthly but it is not automated.
      - Test a Voice call – We are doing this monthly but it is not automated.
      - We are still in the process of making these test automated and the results to be email to RUNsync Admins.
    - Schedule live test. This will send a test message to all subscribers. We will analyze the results of these test and act accordingly. We could schedule the 1st Friday in October, February, and June.
  - RunIT CMS - ONGOING PROJECTS
    - E-commerce – Phase 2 will included a shopping cart and inventory. **[COMPLETED]**
    - New Version of Blog Tool **[COMPLETED]**
      - Add single blog post to multiple categories
      - User comments
      - New user interface
    - ONGOING PROJECT: New version of library tool coming soon
    - ONGOING PROJECT: Moving menus to site layouts
  - RunIT CMS Stats
    - Almost 320,000 page views in the last 30 days
    - Forms have been submitted 325 times in the last 30 days
    - 766 pages in website
    - Top 5 pages
      - Student Email
      - Athletics
      - Job Announcements
      - Academic Credit
      - Explore Educational Choices
  - RunBiz Web Department Staffing Update
    - Greg Johnston's last day at RunBiz was August 14<sup>th</sup>.
    - We are very close to hiring a replacement for him. Stay tuned!